



# Beneficial Owners' Registration Form

## SECTION A: INDIVIDUAL (please use block letters) OR

Name: \_\_\_\_\_ MLC No. \_\_\_\_\_  
(Must be same name as given on photo ID and bank authority)

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ IRD No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## SECTION B: WHANAU TRUST (please use block letters)

Name of Trust: \_\_\_\_\_ MLC No. \_\_\_\_\_

Name of Trustee Rep: \_\_\_\_\_ MLC No. \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ IRD No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

If known please provide current contact details for other Trustees (shown on your MLC papers –use separate sheet if required):

Trustee:	Address:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

## SECTION C: BANK ACCOUNT DETAILS

Bank Name: \_\_\_\_\_ Bank Branch. \_\_\_\_\_

Account No. \_\_\_\_\_

Account Name (must be the same as on photo ID): \_\_\_\_\_

(NOTE: Please attach an original, signed bank account authority from your bank)

## SECTION D: AUTHORISATION

I declare to the best of my knowledge that the information I have provided is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## SECTION E: SUPPORTING DOCUMENTS CHECKLIST

1. The following documents or information must be included or provided with this application form:

**Photo identification:** eg, driver's licence, or passport, etc (must include photo, signature and name).  
If a **copy** is provided it must be verified by a Justice of the Peace, court registrar, etc, or Te Manawa staff.

**Original signed bank authority:** this must include your name (as shown on your photo ID) and bank account details.

**MLC succession papers:** showing TMOT shareholder and names of people shares have been succeeded to.  
The name on the MLC papers must be the same as that on your photo identification.

**MLC Vesting Order – only if a whanau Trust:** includes all Trustees' names and an Order Vesting Shares in the Trustees of the Whanau Trust, with a schedule of lands that has been transferred.

**Change of Trustees:** if applicable please advise us if Trustees have changed so we can update our records.  
Please provide name and contacts of any new Trustees if known.

**Change of Name:** the name shown on your ID must be the same as that shown on your MLC papers  
otherwise verification of change of name will be required from the MLC.

2. Once you are verified as an owner or whanau Trust we will endeavour to pay any funds owing to you or the Trust on the 20<sup>th</sup> of the month following receipt of your completed application and all supporting documents.

If you require any assistance to complete this form, please contact Te Manawa o Tūhoe, email [admin@tmot.co.nz](mailto:admin@tmot.co.nz), phone 07 307 1081. All completed forms are to be sent to PO Box 625, Whakatane 3158.

3. Pursuant to the Privacy Act 1993 the following is brought to your attention:

- This form collects personal information about you.
- In relation to Te Manawa o Tūhoe Trust (of which you are an owner) the information is collected to ensure you can receive newsletters / notices and obtain the correct benefits.
- The intended recipient of this information is Te Manawa o Tūhoe Trust, their employees, and the Trustees of the blocks in which you are registered in their role as Administrator or Trustee.
- The information is being collected and held by Te Manawa o Tūhoe Trust, PO Box 625, Whakatane 3120.
- Failure to provide requested information may result in your updated request form not being actioned.
- You have the right of access to, and correction of, information held about you subject to the provisions of the Privacy Act 1993.

### OFFICE USE ONLY:

Amount of unclaimed dividend to be paid: \$ \_\_\_\_\_ Amount in words: \_\_\_\_\_

Application Approved by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_